School 30

30 Nevada Place

Yonkers, New York 10708

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**Dr. Edwin M. Quezada**

Superintendent of Schools

**Dr. Andrea S. Coddett**

Deputy Superintendent

**Dr. Corey W. Reynolds**

Assistant Superintendent
Supervision, Curriculum, and Instruction Elementary Administration

**Michael J. Shapiro**

Principal

**Lloyd Poholsky**

Assistant Principal

May 13, 2020

Dear School 30 Families:

Please identify your child’s teacher as to when you are scheduled to pick-up your child’s belongings in their classroom.

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| --- | --- | --- | --- |
| June 1, 2020 8:30-11:30am Last Name A-M12:30-2:30pm Last Name N-Z | June 2, 2020 8:30-11:30am Last Name A-M12:30-2:30pm Last Name N-Z | June 3, 2020 8:30-11:30am Last Name A-M12:30-2:30pm Last Name N-Z | June 4, 2020 8:30-11:30am Last Name A-M12:30-2:30pm Last Name N-Z |
| Mitchell | Parandian | Mele | Marco |
| Sassone | Rufino | O’Connor  | Wright-Henry |
| Curtis | Francis | Sebastiani  | Chenard |
| Daily | Gibson | Fagan | Barnett  |
| Vecciarelli  | Sherman  | Keane  | Cerini  |
| Spafford | Nesheiwat  | Papaioannou |  |

***Outside Procedures:***

1. Parents must park in the Family Parking Lot that is located on Nevada Ave. The circle will be closed
2. Family members will line-up outside of the Main Entrance doors following Social Distancing, Face covering, and the Utilization of Gloves guidelines
3. Only 1 student, if necessary, and 1 Family can enter the classroom at a time

***Inside Procedures:***

1. Students will pick-up their personal belongings from their desks and/or cubbies or lockers. It is strongly recommended that each family brings a bag to carry out their personal items
2. Everyone entering the building must follow Social Distancing, Face Covering, and the Utilization of Gloves guidelines
3. Students may return textbooks or other materials that belong to the school and leave them on top of their desks
4. Each family will have no more than 5 minutes in each classroom
5. If a family needs special assistance, such as picking-up items in multiple classrooms, please email the administration for additional instructions

If you have any additional questions, please do not hesitate to contact me via email at mshapiro@yonkerspublicschools.org

Sincerely,

Michael J. Shapiro

Principal